

**HUMAN RESOURCE OFFICE
THE ADJUTANT GENERAL OF VIRGINIA
BUILDING 316, FORT PICKETT
BLACKSTONE, VA 23824-6316**

NATIONWIDE ARMY AGR VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 03-06 **POSITION TITLE:** Readiness NCO

GRADES: SFC/E7 **DMOS:** 98G4L

FEMALE ASSIGNMENT ELIGIBILITY: Yes

UNIT: Co B, 1-29 BSTB

Location: Alexandria, Virginia

OPENING DATE: 20 October 2005 **CLOSING DATE:** 5 December 2005

POC FOR ADDITIONAL INFORMATION: SFC Sheryl Scott, (434) 298-6330,
or DSN 438-6330 or e-mail Mrs Brenda Ralls at
brenda.ralls@va.ngb.army.mil

SECURITY CLEARANCE: Enlisted 98 series (TS/SCI).

WHO MAY APPLY: Open to all AGR/Military Technicians/Traditional
enlisted, grade SFC/E7, who are members or who are eligible to
become of the Virginia Army National Guard. Must be qualified in
the following MOS: 98G4L.

QUALIFICATIONS FOR ENTRY IN THE AGR PROGRAM:

MEMBERSHIP: When applying for an AGR position on full-time National
Guard duty (FTNGD) under State control, must be a federally
recognized ARNGUS soldier. Appointment, or enlistment, must be
completed prior to reporting to an initial AGR entry point.

AGE: If an enlisted soldier, must be 18 years of age and not have
reached his or her 55th birthday.

PHYSICAL AND MEDICAL: Must be medically certified as drug free, be
tested negative for human immunodeficiency virus (HIV), and not be
pregnant, per AR 40-501 and AR 600-110. Must meet the body
composition standards prescribed in AR 600-9. Must meet the medical
fitness standards for retention per AR 40-501, chapter 3.

MILITARY EDUCATION: If an enlisted soldier, must have completed
initial entry training (IET).

YEARS OF SERVICE: Must be able to complete a 3-year initial tour of
AD or FTNGD prior to completing 18 years of AS. The date of
mandatory removal from an active status based on age, or service
(without an extensions), under any provisions of law or regulation.

GRADE AND SPECIALTY: If a Staff Sergeant, or above, must possess
the required grade and MOS level, authorized for the AGR duty
position.

VAHR-M

SUBJECT: VaARNG AGR Vacancy Announcement Number 03-06

REENLISTMENT OR EXTENSION: If an enlisted soldier, must be eligible for reenlistment or extension per NGR 600-200 (ARNGUS).

ADMINISTRATIVE REQUIREMENT: Must sign an appropriate certificate of agreement and understanding relative to service on AGR status.

BRIEF DESCRIPTION OF DUTIES AND RESPONSIBILITIES: Duties include but are not limited to the following: Advises the commander on training, logistics, personnel and unit mobilization readiness requirements and ensures that the unit develops, updates and maintains comprehensive mobilization plans including preparation of unit reports, vehicle load plans, unit movement plans, convoy clearance requests, preparation of the Annual Post Mobilization Training Support Report, the unit Alert Roster, and ensuring that the unit is POM/POR qualified. The Readiness NCO supervises the duties performed by the unit's full-time logistics personnel, drafting of training schedules for approval which comply with command guidance and directives and the publications of higher headquarters. This position supervises the development and monitoring of a comprehensive MOS qualification training program as well as the implementation and accomplishment of the individual Training and Evaluation program. Works directly with the commander in monitoring the recruiting and retention activities of the unit. Is directly involved in the maintenance of strength and personnel readiness issues of the unit to include employer support and family programs. Performs other duties as assigned.

HOW TO APPLY: Interested applicants must submit the following documents:

1. Completed NGB Form 34-1 (**signed and dated**)
2. Copies of last **five consecutive** NCOERs.
3. **Certified** copy of DA Form 2-1. Certified means having the Personnel Services Branch (PSB), stamp or type that your DA Form 2-1 is a "True Copy" and a signature by PSB personnel **not older than 1 year**.
4. Copy of current physical (DD2807-1 and DD2808 completed within the last five years).
5. Photograph in Class A uniform (taken within the last 12 months). Official photo not required. **Photo must be dated.**
6. Documentation to support all periods of duty/service creditable for retirement. Any of the following may be used **DD Forms 214, DA Form 1506, or NGB Forms 23/23B**).
7. Any additions information the applicant may wish to submit for consideration (i.e., DA Form 705, Height and Weight Statement, etc.) clearance prior to appointment to the position, and a waiver is not approved, the offer for the position may be revoked.

QUALIFICATION REQUIREMENTS: Must meet all selection criteria IAW NGR 601-1, 600-200, 600-5, 600-10 and AR 135-18.

VAHR-M

SUBJECT: VaARNG AGR Vacancy Announcement Number 03-06

SPECIAL INFORMATION: Incomplete applications submitted for this vacancy announcement will not be considered. Applicants are responsible for maintaining current information on their application. Failure to provide current information may result in non-referral for consideration.

REMARKS: Submit applications to this JFHQ, ATTN: JFHQ-VAHR-M, Building 316, Ft Pickett, Blackstone, Virginia 23824-6316, NLT close of business on 5 December 2005. Do not submit application packets in notebooks, folders, document protectors or with any other form of binding. **No faxed applications will be accepted.**

A complete listing of all current Virginia National Guard AGR Employment Opportunity Announcements is available at www.varich.ang.af.mil (Click on Job Announcements).

FOR THE ADJUTANT GENERAL:

//signed//
DAVID A. ARCHER
COL, AD, VaARNG
Human Resource Officer